



The Dovetail Journal: Submission Guidelines for Papers

The Dovetail Journal: Mae'r cylchgrawn academaidd o Brifysgol Bangor, Cymru.

The Dovetail is a peer-reviewed journal publishing critical and creative writing, as well as other forms of media across the Arts. All submissions or initial queries should be attached to an email and sent to Alison Metoudi; General-Editor@the-dovetail-journal-bangor-university.co.uk

Papers may be submitted by post-graduates, holders of an MA, MFA, MPhil, PhD or Post-Doc, or those of equivalent qualified academic status.

Updated September 8th 2016.

General guidelines:

- In the case of critical practice, all submissions should be in the English language. If the main content of the paper is in Welsh, or if materials from Welsh or other languages are included, please provide an initial summary of the content to around 500 words to include the abstract, with a translation into English. If successful, critical practice submissions in Welsh or other languages, will require a complete translation into English for publication, at the author's expense. Contributors submitting papers or creative work in the Welsh language will be provided with free translation support from journal staff. Submissions in other languages apart from Welsh, will only be accepted on the basis that translation, proof reading and editing will be arranged and/or provided by the author. Creative practice work may be published in languages other than English, but translation to English for review purposes and professional proof reading in the intended language of publication is required. For more details read about how to submit creative practice work below.
- Please include your name, qualification and the name of your university in the body of your email.
- Please attach your submission as a Microsoft Word doc. file, and pdf. for images.
- Images should belong to the author/ artist who makes the submission. Permission to reproduce copyright material, for online publication, must be cleared and if necessary paid for by the author where appropriate. Evidence in writing that such permissions have been secured from the rights-holder must be made available to the General Editor. It is also the author's responsibility to include acknowledgements. The reproduction of film stills is acceptable within the body of a critical paper, but not for design purposes. All reproduced images or work must be fully accredited to the copyright owner, within the body of a critical paper.
- Include a completed and signed Agreement & Permission form (copy and print) when emailing the editor with your submission material and information document. Or contact the General Editor who will email you a blank Agreement & Permission form to complete and return by email.
- Information Document Required.

General guidelines cont.

With each submission, please send a separate Word document containing the following information:

- Author's/artist's name
- Submission title
- Affiliation
- Email address
- Abstract for critical papers (250 words approx. single spaced)

- Commentary for creative practice submissions (up to 500 words single spaced)
- Up to five keywords for the article
- A biography (250 words max.)

- If you have any questions about our guidelines, please contact us at the above email address.

Guidelines for critical work:

- Critical pieces may focus on either any aspect of literary study, creative arts practice or media, within the subject definition per issue.
- Please include in the initial email an abstract of around 250 words for papers in the English language, along with the proposed title of the paper or work.
- Critical pieces should be around 3,000 - 6,000 words, but no longer.
- Hybrid papers that combine creative and critical practice have no fixed length. The General Editor MUST be contacted in advance, to agree a defined length for hybrid submissions.
- Critical pieces must be thoroughly referenced. Any critical piece that is not fully referenced will not be considered. We follow MHRA style:
<http://www.mhra.org.uk/Publications/Books/StyleGuide/download.shtml>.
- Use Times New Roman, point 12, double spaced for the font style, spacing and text size.
- Use British English.

Guidelines for creative work:

Creative practice submissions should include a short written commentary or statement of up to 500 words, to critically explain or discuss the context of the work, and any artistic aims and influences, in line with the overall theme of the journal issue.

- Creative pieces may be in the form of poetry, prose, drama, film, animation, art, other texts, screenplays, theatre plays, performance based art or literature, media, hybrid texts and games etc.
- Initial written creative practice submissions in Welsh or other languages should include a brief synopsis in English. If a submission is a success, a more detailed synopsis will be required for publication. A translation to English from Welsh or other...

Guidelines for creative work cont.

... languages in the case of creative practice is not required. Translation support is given from journal staff to translate Welsh to English or English to Welsh, for written work.

- The author of prose and other formats, where the work is submitted in a language other than English (except Welsh as proof reading support is provided by journal staff), must arrange to have the work proof read and edited by a professional in the language of submission if it is accepted for publication in the journal, or else it will not be approved for publication. A translation to English is an absolute requirement for the purposes of review, although the final article may not appear with an English translation.
- Screenplays should use Final Draft. Length should be up to 30 pages and no fewer than 3 pages. There can be some flexibility around the deadline for a 30 page screenplay. Contact the General Editor if you have a question regarding an extended deadline, or if the screenplay either follows a non-standard form, or is longer than 30 pages.
- Graphic novels are accepted. Follow the guidelines for screenplay submissions, with the exception that Final Draft is for screenplays only.
- Film, animation, music, drama and new media submissions should be up to 8 minutes in duration. For longer submissions contact the General Editor first.
- Prose submissions should be up to 6,000 words in length. Prose submissions may be of a short story, a novel extract, a travel piece, or something else.
- Poetry submissions should consist of up to 5 poems, but this depends on the length of the poems. If you wish to submit a particularly long poem, or if the poetry takes an unconventional form, please use your discretion or contact us in advance. Poetry submissions may be in any language, but should be proof-read first prior to submission. A short synopsis in English should accompany the initial submission. A longer synopsis in English will be needed, if the work is accepted for publication.
- Hybrid submissions are accepted that combine forms of creative practice, or creative and critical practice. Each element should not exceed the length of papers / work already defined in the guidelines. However cumulative length, for hybrid submissions is not fixed. Authors / artists **MUST** contact the General Editor in advance to agree the length of a hybrid submission.

Submission procedure:

- Papers and practice work will be read or viewed by a peer-reviewer who specialises in the relevant area. Editors may consult members of our Advisory Board or peer-reviewers. Editors may also contact the author (e.g. to query a citation or request an alteration).
- Once a paper or work has been accepted, the author will be notified promptly. Please be patient.
- Once any changes have been agreed and made, accepted articles that complete the peer-review process / and or editing stage will be published in *The Dovetail*.
- A short biography / artist's statement of up to 250 words will be required from authors and artists whose work is accepted.

Publication information:

- All accepted papers/art will be published electronically and are open access to support research activity. Film and media will generally be viewable from the website.
- Any printed version of an issue, will be designed and customised by editorial staff, but all prior approved papers will be acceptable for publication in printed editions, with the agreement of authors. Printed editions will be in full colour, but are not open access or free due to higher publication costs. Authors whose articles or work are to appear in a printed version, will be required to pay a nominal fee in advance. *The Dovetail* is non-profit making.
- The printed edition will be made available prior to the electronic open access issue, whenever possible and where deadlines are promptly met.
- To ensure that this can occur in a timely period please review the above guidelines to ensure that all necessary information is included with your submission.
- Your research will continue to be your own intellectual property. Publications on this website are covered by a Creative Commons license.
- Please check the deadline for submissions in the 'Call for Papers'. Longer creative practice works may be granted an extended deadline if this is agreed with the General Editor in advance.

